

Suffolk's Most Active Community Awards 2017



We are on the search for
the Most Active Town and
Villages in Suffolk

ENTRY FORM

Please complete and return by Friday 13 October 2017

What does your community do to motivate others to take part in sport and physical activity?

Whether it is football, dog-walking, yoga, hockey or Zumba; we are greatly interested in hearing about these activities and celebrating them as part of Suffolk's ambitions to become England's most active county.

As well as the honour of being named Suffolk's most active community, the winner in each category will receive an engraved brass plaque as a permanent recognition of their achievements. The plaque will be presented at the SALC AGM being held on the 7 November 2017.

All entry forms will be carefully considered and a small number will be shortlisted as finalists. Those that successfully make it through the first round of judging will receive a 'Most Active Community 2017 Finalist' certificate. A final judgement of the shortlisted entries will then take place, before the winners and runners-up for each category are announced in November at the SALC AGM evening.

Any current form of physical activity can be included in the entry, as well as any form of physical activity held in the community during the last 12 months.

For further information about the competition, please read the 'Frequently Asked Questions' attached.

If you have any questions or comments about the competition that you feel are not addressed in the FAQ's document, then please do not hesitate to contact: Adam Baker at Suffolk County Council, email: adam.baker@suffolk.gov.uk or call 01473 260 821



Completed entry forms should be returned to Adam Baker at Suffolk County Council, either by email or by post:

Adam Baker, Most Active County, Health, Wellbeing and Children's Services, Adult and Community Services, Suffolk County Council, Endeavour House, 8 Russell Road, Ipswich, IP1 2BX or emailed to: adam.baker@suffolk.gov.uk



Making Suffolk
ENGLAND'S

MOST ACTIVE COUNTY

SECTION 1

Community Details

Name of community you are nominating:

Category:

Town

Large Village

(population of more than 1,000 people)

Small Village

(population of fewer than 1,000 people)

Nominee Contact Details

Name:

Address:

Telephone Numbers:

Email Address:

Role within the community:



Suffolk's Most Active Community 2017

Frequently Asked Questions

1. What activities can we include in our entry?

The entry form can include any current physical activity as well as anything that has taken place in your community over the past 12 months. Please feel free to tell us about any plans you have for physical activity projects in the immediate future. We are not just interested in sports. We would like to hear about any form of physical activity taking place within the community, such as dog walking, yoga, rambling, any form of dancing and/or chair-based exercise. Please include activities for all age groups and abilities.

2. When do we have to complete and submit our entry form by?

The deadline for entry form returns is Friday 13 October. Entry forms should be returned either by post or through the application link on the Most Active County website.

3. How long should it take to complete the entry process?

We expect the form to be simple to complete and should not take long. However, we would strongly encourage those that enter to spend some time contacting others within their community to put together the best picture of physical activity in the area before submitting the entry.

We will look favourably on entries that reflect all physical activity taking place within the community, offering all age and ability groups opportunities to be active.

4. How much detailed information do we need to give in our entry form?

So we can judge the competition fairly, the entry form needs to give an idea of the type of activities taking place in the community, and the number of people taking part.

We do not require detailed statistics about the number or frequency of people participating in certain physical activities, although a general idea of the number of people being active through classes/sessions/events would be helpful.

5. What is the difference between a large and a small village?

As per previous year's competitions, we have two village categories; large village and small village. Large villages in this instance are defined as those with a population of more than 1,000 people, and small villages are therefore those with a population of less than 1,000 people.

6. Can anyone apart from those on a town/parish council enter on behalf of their community?

Yes. We hope to receive entries that reflect the views of the whole community. We strongly encourage the town and parish councils to involve other community and sports groups within their locality when compiling the entry form. Community or sports groups that take a lead role in encouraging people to become and stay physically active are also eligible to enter on behalf of their community.

7. What happens once we submit our entry form?

We will carefully consider all entry forms submitted and respond to all communities that enter. A small number of entries will be shortlisted and receive a 'Finalist' certificate. The winners and runners-up of the Most Active Community competition will be invited to the SALC AGM taking place on 7 November. The winners and runners up will be announced and presented with a certificate or plaque.

8. Where do we have to display our 'Suffolk's Most Active Town/Village 2017' plaque?

We aim to provide each winning community with a 9 x 7 inch wood-mounted brass plaque (plaque size 8 x 6) to display in their community as recognition of their achievement. This plaque may be displayed in any location of your choosing.